**Mercy University Hospital, Cork** is a Catholic Voluntary Hospital founded in 1857 by the Sisters of Mercy. It is a centre of National and International excellence, renowned for its research and tertiary services and is a teaching hospital of University College Cork. The Mercy University Hospital provides specialist in-patient, day-patient out-patient services and accident and 24/7 emergency services in the centre of Cork City.

We are currently looking for candidates to fill the following position(s);



# **Catering Manager**

# **Permanent**

(Under the Governance of Mercy University Hospital Cork CLG.)

The Catering Department Team comprises of Catering Officer I, Catering Officer II, Catering Officer III, Head Chef, Chef I, & Catering Assistants, whom operate across a production kitchen, bakery, two staff canteens, a public canteen, twelve ward satellite kitchens and a stores area.

## **Responsibilities -** The post holder will be responsible for;

- Provide leadership throughout the catering service to meet the standards required in keeping with best practice, HSE policies and legislation.
- Manage the service ensuring that the needs of all clients are met in a responsive, individualised manner such that it meets the nutritional needs of the client groups.
- Ensure that all meals are prepared on schedule for patients and staff and are within nutritional and dietetic control guidelines.
- Lead on change ensuring safe, efficient and effective use of all resources.
- Develop and implement, where necessary, the policies and procedures associated with best and safe practice and monitor compliance with these practices.
- Ensure the prompt provision and efficient service of all meals and catering requirements at the specified time to the standards laid down in the Key Performance Indicators (KPIs).
- 'Walk the floor' during service periods to ensure that excellent levels of service are being delivered to the customers/clients.

A full job description is available on <a href="https://www.muh.ie/careers">www.muh.ie/careers</a>

#### Eligibility Criteria - Candidates:

- Possess a Degree, Diploma or Certificate in Hotel and Catering Management And
- Have at least three years' satisfactory experience in the direction and control of the catering arrangements for an
  institution or other establishment catering for a minimum of 200 persons per day

  And
- Have the requisite knowledge and ability (including a high standard of suitability and management ability) for the proper discharge of the duties of the office.

### Closing Date for Applications is; 1pm Wednesday 6th February 2019

#### 1. Email

E-mail a letter of application together with your CV and names and numbers of 3 referees to:

recruitment@muh.ie

#### 2. Post

Send 3 hard copies of your CV together with a letter of application and names and numbers of 3 referees to: Human Resources, Mercy University Hospital, Grenville Place, Cork, Ireland recruitment@muh.ie

Terms and conditions of employment are in accordance with the Department of Health and Children regulations. Mercy University Hospital is an equal opportunities employer. Canvassing will disqualify.