

**Mercy University Hospital, Cork** is a Catholic Voluntary Hospital founded in 1857 by the Sisters of Mercy. It is a centre of National and International excellence, renowned for its research and tertiary services and is a teaching hospital of University College Cork. The Mercy University Hospital provides specialist in-patient, day-patient out-patient services and accident and 24/7 emergency services in the centre of Cork City.

*We are currently looking for candidates to fill the following position(s);*



## National Audit Coordinator (12 Months)

*(Under the Governance of Mercy University Hospital Cork Ltd.)*

The purpose of this post is to coordinate the second Irish National Audit of Dementia (INAD-2) which will be performed in all acute and orthopaedic hospitals in the Republic of Ireland (n= 40 hospitals). The post holder will be accountable to the INAD-2 Steering Group, reporting to the Clinical Lead for the National Dementia Office.

### **Responsibilities - The post holder will be responsible for;**

- Engaging and consulting with key stakeholders to promote the implementation of the audit
- Co-coordinating INAD steering group meetings.
- Tracking the progress of the audit and informing the steering committee of any issues
- Coordinating a review and update of the first round INAD tool by an interdisciplinary expert stakeholder group, thereby developing the INAD-2 tool
- Performing a brief pilot of INAD-2
- Performing the full INAD-2 audit in Irish hospitals, planning and schedule audit site visits, including meetings with senior management and organisation of chart retrieval
- Training, managing and reviewing the work of the local chart auditors (junior doctors local to each site).
- Training and supporting QAVD auditors in their contribution to the audit, especially its quality assurance
- Developing contacts to further the implementation of the audit, including close liaison with the National Dementia Office and the Quality Assurance and Verification Division Quality
- Ensuring compliance with health and safety procedures
- Analysing the audit data and preparing a comprehensive report for dissemination to all relevant local, national and international stakeholders

A full Job Description is available from [recruitment@muh.ie](mailto:recruitment@muh.ie)

### **Eligibility Criteria - Candidates:**

- Can be from a clinical or research background. If from the latter, they need a primary healthcare degree and experience of conducting research or audit in acute hospital settings.
- Must have a full drivers license and access to a car
- Require experience of leading and managing a project, or change initiative incorporating project management methodologies, as relevant to the role.
- Require a third level qualification in a health related area.
- Require post-qualification experience of quality assurance, standard setting/accreditation or audit.
- Must be available to take up post without delay.

**Closing Date for applications: 1pm Tuesday 18<sup>th</sup> December 2018**

#### **1. Email**

E-mail a letter of application together with your CV and names and numbers of 3 referees to:

**recruitment@muh.ie**

#### **2. Post**

Send 3 hard copies of your CV together with a letter of application and names and numbers of 3 referees to:  
Human Resources, Mercy University Hospital,  
Grenville Place, Cork, Ireland

**recruitment@muh.ie**

*Terms and conditions of employment are in accordance with the Department of Health and Children regulations. Mercy University Hospital is an equal opportunities employer. Canvassing will disqualify.*